



West Gippsland Dance Festival Inc

Reg No. A0022401N

PO Box 756, Warragul Vic 3820

Phone: 0417 495 318

Info@wgdf.com.au

COVID Rules & Regulations

Mandatory contact tracing QR Code check in will be required by all attendees upon entry along with mandatory face masks as a condition of entry to the Arts Centre – Under new strict government health orders

- All competitors will be entering through the downstairs stage door (PLEASE SEE ATTACHED MAP)
- All performers are to arrive at the venue with make-up and hair done for their first performance at the dedicated time outlines in the Running Sheet
- All music is to be supplied to WGDF via the appropriate link the week prior to the start of the eisteddfod and cannot be changed once submitted
- All competitors / teachers will need to use the QR code check in on arrival
- Check in to your performance/s (no blackouts will apply this year due to covid restrictions around lighting staff)
- Props will need to be delivered to the backstage door just prior to your allocated checked in time. There will be a COVID Marshall / Committee Member there to assist.
- Performers under the age of nine will be permitted one parent (no siblings) with them in the dressing room, but only as needed. This does not apply to Duo / Trio sections, due to the density limits in the dressing rooms.
- No parents will be permitted entry into the change room or backstage area for performers aged over nine years of age.
- Performers can have their teacher backstage and in the change room with them
- Performers will be allocated a dressing room by the COVID Marshall (this must be adhered to as density limits also apply to the dressing room areas)
- Performers must stay in the dressing room until called upon by the COVID Marshall to go backstage
- Only performers and one teacher from each dance school will be allowed backstage. One parent will be permitted backstage with the performers under the age of 9 (only if a teacher is not present for the performer)
- Once the adjudicator has announced their decision trophies / ribbons will be handed out to performers by a committee member at the covid check in area at the downstairs stage door
- Once a competitor has completed their performances for the day, they must leave the venue to assist with density limits.
- There is to be no practising of dances or warming up in the hallways, only in the dedicated change room you are provided by the Covid Marshall.
- Cleaning between sessions will take place in the dressing rooms so please ensure you vacate between sessions any belongings can be stored under the provided tables or placed in the corner for easy access for cleaning staff.
- There will be hand sanitiser in all areas of the backstage area to ensure good hand hygiene standards are being upheld at all times.
- Performers will be required to wear a face mask at all times, except when on stage, unless a lawful exemption applies
- It is recommended that performers bring a zip lock bag with their name on it to store their mask while on stage. Performers must put the mask on once they have finished their performance.
- On completion of your child's section, you can pick them up from the downstairs stage door. The Covid Marshall will ensure your child is brought to this door.
- There will be TVs in the change rooms livestreaming performances for competitors to view



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- Committee members with emergency exit training will be stationed at the doors to keep the changerooms secure. Children will not be allowed to leave the backstage area until collected by their parent/guardian/nominated carer. This is to comply with social distancing requirements and to keep our children safe.

Spectators

- As advised in previous correspondence there will be no spectators at the West Gippsland Dance Festival 2021 due to Covid Restrictions

Cleaning / Hygiene

- Cleaning will take place between each session
- Hand Sanitiser is offered at all entrances and main common areas to ensure good hand hygiene.
- WGDF will have COVID Marshalls continuously cleaning all high traffic surfaces through each section, including foyer area, doors, benches, backstage and the dressing rooms.
- The Art Centre cleaning staff will also be cleaning the facility in line with current COVID guidelines to ensure that all COVID safe policies and procedures are met.

Session Times

- The 2021 dance festival has been broken down into sessions including arrival times and proposed performance times.
- Please ensure each performer is dropped off at his / her allocate time (this will assist with density limits based on the new government guidelines)

Props

- Props are only to be brought in before the beginning of the session in which they will be used via the backstage door. The COVID Marshall will transport them to the backstage area.
 - Morning session – between 8am and 8.30am
 - Afternoon session – between 12.30pm and 1pm
 - Evening Session – between 5.00pm and 5.30pm
- Props will need to be picked up at the end of the session they were used in unless they are to be used again. A COVID Marshall / committee member will be at the backstage door at the above times to assist you

Thank you

We understand that there are a lot of COVID rules and regulations that our previous eisteddfods have not required, but in order for us to go ahead with this year's eisteddfod we must comply to all COVID Safety rules and regulations and have COVID safe plans and procedures in place.

So, a huge thank you for supporting the West Gippsland Dance Eisteddfod and the committee who are working tirelessly in the background to ensure we can put on a great eisteddfod while keeping everyone safe.

But, most of all to see all the competitors back doing what they are passionate about and getting back on a stage in a safe environment.



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COVID SAFE GUIDELINES

The below list of guidelines will be subject to public health orders provided by the Victorian Government and will continuously be updated by the West Gippsland Dance Festival Committee to comply with the ever-changing COVID restrictions, rules, regulations and guidelines.

- WGDF and the Warragul Arts centre, will take all necessary precautions to always provide a safe and clean environment
- WGDF Committee members have all successfully completed COVID Infection Control and obtained their certificate which will be filed with the secretary
- QR Contact tracing scanning of all performers that enter the event is compulsory upon entry to the facility (competitors / teachers through the backstage door)
- WGDF Committee will supply COVID marshals at the venue and will be responsible for ensuring social distancing is always adhered to
- WGDF will supply hand sanitiser in numerous high traffic areas for optimum hand hygiene to comply with COVID regulations
- WGDF will supply COVID cleaning staff to ensure that all high touched areas and doors are cleaned, and a record of all cleaning is recorded in the appropriate folder and available to provide to government officials / Arts centre upon request.
- WGDF have altered the pre COVID running sheet to ensure we are preventing overcrowding in the dressing room areas by age blocking the sections and capping sections as required due to density limitations currently in place under the existing public health orders

All performers, Teachers & Volunteers are to strictly adhere to the following hygiene guidelines

- Masks must be worn indoors, including the dressing room, side of stage, foyer as per the current guidelines and restrictions
- Washing of hands often with soap and water for at least 20 seconds, especially after you have been in a public space and or after blowing your nose, coughing, sneezing, or using the toilet and bathroom facilities.
- Hand Sanitiser stations will be available throughout the venue to ensure additional hand hygiene can be adhered to
- Cover your nose and mouth with a tissue when you are coughing or sneezing. If you do not have tissue, please cough or sneeze into your upper sleeve or elbow
- Do not share drink bottles
- Avoid shaking hands, hugging or close encounters when greeting one and other
- Remember to social distance by ensuring you are keeping 1.5 metres between yourself and others
- If you have any flu like symptoms, please do not attend the Eisteddfod, Get tested, Stay home until you receive a negative test result.
- If you are in isolation / quarantine or have visited a tier 1,2 or 3 exposure site please also do not attend and follow the public health orders, get tested and stay home until your isolation period is completed and you have had that communicated to you by a DHHS representative.
- If you think you have the slightest COVID-19 symptoms please remain at home, do not go to work, school or any public place until your symptoms have completely resolved, and you have received a negative test result.